HINDUSTAN AERONAUTICS LIMITED
AIRCRAFT DIVISION, NASHIK
OJHAR TOWNSHIP (POST)
NASHIK- 422207; Ph:02550-277144
E-Mail : trg.nsk@hal-india.co.in

--- A Maharatna CPSE ---

Adv.No. –HAL/T&D/1614/2025-26/290 **Date: 22nd Aug 2025**

General Instruction for Candidates Interested in undergoing one year apprenticeship in HAL Nasik: 2025-26 (Engg Graduate/Diploma/Non Tech Graduates)

Candidates who are interested in undergoing one year apprenticeship in HAL Nasik are required to be present physically for Document Verification at HAL, Nasik as per following schedule.

Category	Date of Document Verification
Engineering Graduates: Aeronautical / Aerospace / Computer /Information Technology / Civil / Electrical / Electronics & Telecommunication (E&TC) / Electronics & Communication / Electronics /Electrical & Electronics / Mechanical / Production / Chemical / Pharmacy.	
Diploma: Aeronautical / Aerospace / Computer /Information Technology / Civil / Electrical / Electronics & Telecommunication (E&TC) / Electronics & Communication / Electronics /Electrical & Electronics / Mechanical / Medical Lab Technician (DMLT)	**29th Aug 2025**
Non-Technical Graduates: Bachelor of Arts / Bachelor of Commerce / Bachelor of Science (Physics/Chemistry/Math/Statistics only) / Bachelor of Business Administration / Hotel Management / Nursing Assistant (B.Sc Nursing only)	

Venue : KINO Auditorium, HAL Township, Mumbai-Agra Highway, Ojhar,Tal-Niphad, Dist-Nashik Pin-422207.

Time : 8.00 am to 2.30 pm.

Please Note :
Only original documents will be verified at the D.V desk. There will be no Verification on Photocopy. Branch wise vacancies are provided in Annexure 1.

Candidates who have already verified documents on 21st / 22nd and 23rd Aug 2025 need not attend again. This is the final intimation for Document verification, no separate intimation on email will be issued

Forms/Documents required at the time of Document verification

1. Candidates will have to take a print of Form - A & Form - B on a single page only (Front-Back Print) (are attached below at Annexure 2)
2. Form - A to be filled by Candidate before coming for document verification whereas Form-B (Flip side of Form A) is to be kept blank for office use only.

3. Candidates are also advised to keep an extra blank print out of Form-A & Form-B (Front Back) in case of any corrections needed.
4. Aadhar Card
5. Photocopy or Mobile Screenshot of NATS 2.O Dashboard with Enrolment ID.
6. Original SSC Certificate/Mark sheet.
7. Original Degree/Diploma passing Final Certificate / Provisional Certificate / Mark sheets (All Semester & Consolidated).
8. Original Cast Certificate in central Govt. format (if belongs to SC/ST/OBC).
9. Original Valid Non-Creamy Layer Certificate in Central Govt. format if OBC.
10. Original valid EWS certificate (if desire to have EWS reservation).
11. Original PWD Certificate (if belongs to PWD)
12. MSI card in case of HAL ward.

Eligibility Criteria

1. Candidate must have passed Degree/Diploma in the year **2021,2022,2023,2024 & 2025**.Candidate should possess Passing Certificate as on date of application as per BOAT guidelines. Candidate with status "Appearing" or "Result awaited" shall not be eligible. Candidates with pending Back Papers or whose Supplementary Exam results are awaited shall not be eligible.

2. Already registered/Undergoing/Completed apprenticeship: - Candidates who have already registered as an apprentice in any other company or have completed apprenticeship will not be eligible to apply.

3. Registration on "https://nats.education.gov.in" : - **Candidate must register to obtain Registration Number on https://nats.education.gov.in and indicate the registration number in Google Application form. (Google form without registration number will be rejected)**

4. Nationality / राष्ट्रीयता:-Only Indian nationals are eligible to apply.

Reservation / आरक्षण:-
The reservation for engagement of Apprentices will be admissible as per The Apprenticeship Act 1961/Govt of India/HAL guidelines.

Category	Reservation Quota
SC	10%
ST	9%
OBC (NCL)	27%
PWD	4%
EWS	10%

Note

1) PWD – Persons with Disability/ PWD -:- The percentage of disability should not be less than 40%.

2) For OBC candidates' non-creamy layer & caste certificate in "Central Government Format" is Mandatory.

3) EWS – Economically Weaker Section. Candidate should produce valid income certificate.
The benefit of reservation under EWS can be availed upon production of a valid 'Income and Asset Certificate' issued by a Competent Authority. The valid income and Asset Certificate issued by any one of the following authorities in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS

a) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / extra Assistant Commissioner

b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

c) Revenue Officer not below the rank of Tehsildar and

d) Sub-Divisional Officer or the area where the candidate and / or his family normally resides.

Selection

Candidates will be provisionally shortlisted based on Marks in qualifying examination & as per eligible reservations. The list of shortlisted candidates along with further necessary instructions will be published on www.hal-india.co.in' in Career Section - Aircraft Manufacturing Division, Nasik.

(Sawalkar S. N.)
(सावलकर एस.एन.)
Dy. General Manager (Trg & SD)
उप. महाप्रबंधक (प्रशिक्षण एवं एसडी)

Annexure 1 : Branch wise vacancies for one year apprenticeship in HAL Nasik : 2025-26

Sr No	Branch	No of Vacancies	Qualification
Engineering Graduates (Stipend – Rs.9000/-)			
1	Aeronautical Engineering / Aerospace Engineering	10	4 years B.E/B.Tech/B.Pharm degree in respective branch from recognized university.
2	Computer Engineering /Information Technology	10	
3	Civil Engineering	15	
4	Electrical Engineering	18	
5	Electronics & Telecommunication Engineering (E&TC) / Electronics & Communication Engg./ Electronics Engg./Electrical & Electronics Engg.	18	
6	Mechanical Engineering	45	
7	Production Engineering	8	
8	Chemical Engineering	2	
9	Pharmacy	4	
		130	
Diploma (Stipend – Rs.8000/-)			
10	Aeronautical Engineering / Aerospace Engineering	2	3 Years Diploma in respective branch approved by State Board of Technical Education & AICTE.
11	Civil Engineer	6	
12	Computer Engineering / Information Technology	5	
13	Electrical Engineering	12	
14	Electronics & Telecommunication Engineering (E&TC) / Electronics & Communication Engg./ Electronics Engg./Electrical & Electronics Engg.	12	
15	Mechanical Engineering	20	
16	Medical Lab Technician (DMLT)	3	Govt. approved Diploma in relevant Field (Min 1 Year Duration)
		60	
Non-Technical Graduates (Stipend – Rs.9000/-)			
17	Bachelor of Arts	50	3/4 Years degree in respective discipline by the recognized University
18	Bachelor of Commerce	15	
19	Bachelor of Science (Physics/Chemistry/Math/Statistics only)	15	
20	Bachelor of Business Administration	3	
21	Hotel Management	2	
22	Nursing Assistant (B.Sc Nursing only)	3	
		88	

Form – A (To be filled by the Candidate accurately)
Note: Form A & Form B to be printed on single page (Front - Back Only)

(Apprentice Document Verification 2025-2026)

for Engineering Graduate/Non-Tech Graduate/Diploma Candidates

Full Name (In CAPITAL Letters): _____

Email ID (Linked to NATS 2.O Profile): _____

Full Address: _____

_____

NATS 2.O Registration Number: _____

Mobile.1: _____   Mob.2:_____

	Engineering Graduate (Bachelor Degree)	**Non-Tech Graduate (Bachelor Degree)**	**Diploma**
Discipline/Branch			
Month & Year of Passing			
University/Board			
Aggregate % as per University Certificate (if mentioned in certificate/Mark sheet)			
CGPA as per As per University Certificate (if mentioned in certificate/Mark sheet)			
Convert CGPA in to percentage (%) as per university formula.			
Mention the conversion formula of CGPA conversion mentioned in certificate or certified by college			

Category as per Central Govt. General/SC/ST/OBC **(Write Category)**	
If OBC Non-Creamy layer Certificate in central Govt. format **(Write Yes/No)**	
Validity of Non-Creamy layer Certificate **(Write the validity)**	
Whether Divyang (PHP)? **(Write Yes/No)** (If Yes write the **%** of disability) (Should not be Not less than 40%)	
Whether belongs to EWS (Valid Certificate Required) **(Write Yes/No)**	
Whether Son/Daughter/Spouse of HAL employee? **(Yes/No)** (If yes, write Name & PB No of employee) (MSI Card required)	

I hereby declare that the information given in this form is true to the best of my knowledge and belief.

Suppression of any information will be entailed to disqualify from the process of appointment.

Candidate's Signature:

Date:

Form – B (To be filled by HAL Personnel only at the time of D.V)
(Do not fill this form only bring a blank copy with you at the time of D.V)

Apprentice Document Verification 2025-2026
for Engineering Graduate/Non-Tech Graduate/Diploma

	Engineering Graduate (Bachelor Degree)	Non-Tech Graduate (Bachelor degree)	Diploma
Discipline/Branch			
Write Aggregate % (if mentioned in certificate/Mark sheet)			
Write CGPA (if mentioned in certificate/Mark sheet)			
Converted CGPA in to Percentage (%) as per university formula or certified by the College			
Conversion Formula as in certificate/mark sheet or certified by the College			

	Details	Format Central/State
Check Category as per Cast Certificate. General/SC/ST/OBC **(Write Category)**		
If OBC Non-Creamy layer Certificate available at the time of document verification? **(Write Yes/No)**		
Write Validity of Non-Creamy layer Certificate		
Whether Divyang (PHP)? **(Write Yes/No)** **If Yes write the %** of disability. (Not less than 40%)		
Whether belongs to EWS (Check Valid Certificate) **(Write Yes/No)**		
Whether Son/Daughter/Spouse of HAL employee? **(Yes/No)** (If yes, write Name & PB No & relation with employee) (Check MSI Card)		

Original Documents not available at DV Desk:

Copy of Aadhar Card / SSC Certificate / Degree or Diploma Certificates / Non-Creamy Layer/Cast Certificate in Central Govt. Format / EWS Certificate/Divyang Certificate.

Signature of Verifier at DV Desk

Employee ID: _____

Name: _____

Date: _____

Signature of Candidate at DV Desk

Name: _____

Date: _____